REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
January 13, 2026, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Kuhlman, Clary and Camozzi were present. Andres was present by phone. Others present were Josh Pope, Steve Anderson, Kevin Larson, Levi Markwardt and John Hight.

Trustees reviewed the substantial completion form provided by Bolton and Menk for Project 2021-03, Shop, Lab and Office Improvements setting the official substantial completion date as December 12, 2026. Trustees asked Larson how much longer he thinks until the project is complete. Larson gave a timeline for items to arrive and stated the sidewalk west of the shop was just poured today. There are some items grading, seeding and other weather dependent items that will have to wait for appropriate weather. Trustees approved the certificate of substantial completion for Project 2021-03 Shop, Lab and Office Improvements as December 12, 2026 (Clay/Andres); all ayes.

Trustees discussed the sewer capacity request recommendation from Bolton and Menk for parcel 0732101001 owned by the Spirit of Okoboji north of 202nd Street and west of Lower Gar State Park. The recommendation from Bolton and Menk stated that the request was for 184 single family home equivalents could not go into the gravity sewer for the Nodland's lift station because there is not enough capacity in that collection system. The wastewater could be pumped to the south center core west of this property, but capacity would not be available until after the current South center Improvements Project was completed. Trustees directed Anderson to provide a letter stating they were not approving or denying the capacity request but wanted to provide them estimated timeline of the South Center Core Project and providing the recommendation letter from Bolton and Menk. No action was taken.

Trustees approved temporary construction easements for the South Center Core Improvements Project for the following properties:

a. Temporary Construction Easement with Jeremy L. and Courtney S. Meyer (3005 Sportsmans Drive, Milford)
b. Temporary Construction Easement with James S. and Connie S. Early (3009 Sportsmans Drive, Milford)

(Clary/Andres); all ayes.

Trustees approved a temporary construction easement and an agreement for loss for agricultural use for the South Center Core Improvement Project with Kathryn L. Whitrock (30828th Street). (Kuhlman/Clary); all ayes.

Trustees approved the amended agreement with Midwest Fire Service for monitoring the fire alarm system (Andres/Camozzi); all ayes.

Anderson provided an update on up coming bond needs and the budget.

Bank depositories for 2026 were approved as follows: not to exceed $8,000,000 – Liberty National Bank, Central Bank, Farmers Bank, Bank Midwest, and The State Bank; not to exceed $12,000,000-Northwest Bank; and not to exceed $32,000,000-United Community Bank. (Clary/Kuhlman); all ayes, motion passed.

Trustees approved officers' elections, Hoppe as President, Camozzi as Vice President, Clary as Clerk/Secretary. (Camozzi/Clary); all ayes.

Trustees approved the consent agenda as follows:

1. Meeting Minutes of November 25, 2025

2. November Financial Statement
3. Approved bills and transfers:
    a. General Fund:
        i. Expenses of $120,637.74
    b. Construction fund:
        i. Expenses of $793,903.60
        ii. Transfer from Construction Fund Savings to Checking in the amount of $790,00
    c. Payment Applications:
        i. Partial Payment Application #31 Project 2021-03 Shop, Lab, Office Improvements in the amount of $151,525.00.
        ii. Partial Payment Application #5 for Project 2023-01 South Center Core Sanitary Improvements in the amount of $349,220.47

(Camozzi/Clary); all ayes.

Anderson asked for clarification on the letter provide to Dr. Smith on June 6, 2025, for sewer capacity request. The letter was written prior to the current policy and only provided for 90 days. The current policy has ways to extend the letter for additional time. Trustees agreed to extend the time by an additional 90 days, but no formal action could be taken. Anderson expressed concerns about the way the development was designed. The engineer on the project has not talked with the Sanitary District staff about the project design. IGLSD was working on plans with the Dickinson County Supervisors on was to increase capacity in this area. This process paused when the annexation into Spirit Lake was made public. Attempts are being made to have IGLSD, City of Spirit Lake and Dickinson County to have a joint meeting to discuss sewer options in this area. Trustees stated that if the development goes forward with its current proposed layout that future sewer needs for the development will the responsibility of the City of Spirit Lake.

Anderson told the Trustees that J & N Development in Orleans received approval of the preliminary plat. Hight stated that the City of Orleans also approved the preliminary plat for the Wedeking Subdivision.

Anderson also told the Trustees that the Gerber plat on the northeast corner of Big Spirit Lake was approved by the Supervisors. Anderson provided a letter stating that there is very limited sewer capacity in this area and the District has a plan for sewer improvement around Big Spirit Lake. Mr. Gerber stated at the county public meetings that the development is only for accessory buildings for on lake lots. Anderson stated in the letter and to the Trustees at the meeting that the county does not allow living quarters in accessory buildings and if that is what the lots are going to be, then the lack of sewer capacity should not be an issue. Markwardt agreed with Anderson that with this subdivision was for assessor buildings, the structure should not need sewer.

The meeting was adjourned by Motion. (Clary/Camozzi).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk