REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
September 9, 2025, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Kuhlman and Clary were present. Camozzi was present by phone. Others present were Josh Pope, Steve Anderson, Bryce Ellenbecker, Randy Walters, Patrick Mohning, Damion Herman and Kevin Larson.

Trustees reviewed the application for encroachment for Lot 129 and Part of Lot 131, also known as Unit A & Common Ground Francis Sites. The request was for steps to go across the entire easement area for access to the lake. After discussion the Trustees and Mr. Walters agreed to a proposed wall next to the duplex then a flat 6-foot-wide area to a retaining wall off the easement on the lakeside of the easement, then additional steps to get down to the lake. Mohning will draw it up and when the IGLSD staff feels it meets with the requirements of the Trustees, then we will call a special meeting for the Trustees to consider the plans.

Trustees approved the recommendations for Parcels 073103007 and 0703103027 for the capacity requested by both parties making the request for 90 days. (Clary/Kuhlman); all ayes.

Trustees reviewed the IGLSD and the revision from the City of Okoboji for the 28E agreement with the City of Okoboji for sewer connection inspections. Trustees considered the recommendation from legal counsel to approve the original 28E agreement. The Trustees approved the original 28E agreement IGLSD proposed with the City of Okoboji (Kuhlman/Clary); all ayes.

Trustees approved Change Order #5 for the 140th Street Orleans Street and Utility Improvements Phase 1 in the amount of $91,508.00 (Kuhlman/Clary); all ayes.

Anderson updated the Trustees on land purchase and gave directions for legal counsel.

Trustees approved the Consent agenda as follows:

- Minutes for August 26, 2025
- August 2025 Financial Statement
- Approved bills and transfers:
    - General Fund:
        - Expenses of $155,833.33
        - Transfer from General Fund Savings to General Fund Checking in the amount of $185,000.
    - Construction fund:
        - Expenses of $821,015.73.
        - Transfer from Construction Fund Savings to Checking in the amount of $805,000.
- Partial Payment Applications:
    - Partial Payment Application #27 for Project 2021-03 Shop, Lab, Office Improvements in the amount of $367164.31.
    - Partial Payment Application #1 for the South Center Core Improvement Project in the amount of $118,995.43.
- Monthly Operations Report for July 2025.

(Kuhlman/Clary); all ayes.

Anderson emailed the Trustees a letter from the Union.

Larson provided an update to the Trustees on the schedule for the Shop, Lab and Office Project. Woodruff is back to a completion day around the middle of October. They are waiting for the lab hood, that is supposed to be here this week and that will allow for the rest of the office work to be completed. They expect the shop to be turned over by next week.

Anderson and Pope gave an update on the Force Main Project. Graff, the underground sub-contractor, has not been on site for almost a month and last week removed some of their equipment out of the area. Bolton and Menk is trying to get answers from the general contractor. Anderson stated that if something does not start to move soon, we may need to start taking steps to cancel the contract.

Anderson stated that the Trustees should see a Guaranteed Maximum Price for the South Center Core project at the next meeting. We are still working through four easements but should see this move along.

The meeting was adjourned by Motion. (Clary/Andres).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk