REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
January 14, 2025, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Kuhlman, Clary and Camozzi were present. Others present were Josh Pope, Steve Anderson, Bryce Ellenbecker, and Bob Smith.

Trustees considered an easement encroachment for the Berkley Heights Lots 8 and 26 in Spirit Lake, Iowa. Mr. Smith was present to provide details about the proposed encroachments. Staff and engineer concerns were brought up at the meeting. Trustees took no action and requested that Mr. Smith and their engineer work with IGLSD staff and engineer to resolve the concerns.

Trustee approved the agreement with Osceola County Rural Water Association at their request to charge the Iowa Great Lakes Sanitary District for meter readings (Clary/Camozzi); all ayes. The charge for the meter readings will only be charged to the customers of Osceola County Rural Water Association customers.

Trustee Camozzi introduced Resolution 2025-01;" RESOLUTION ACCEPTING PROJECT 2023-05, KUHLMAN'S 3-33 LIFT STATION REPAIRS," and that the same be adopted. Trustee Clary seconded the motion to adopt. The roll was called that the vote was; AYES: Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Trustee Camozzi introduced Resolution 2025-02;"RESOLUTION ACCEPTING PROJECT 2022-03, EAGLE POINT LIFT STATION STABILIZATION," and that the same be adopted. Trustee Kuhlman seconded the motion to adopt. The roll was called that the vote was, AYES: Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Trustees were provided with the draft of the updated Employee Handbook. The draft handbook is mainly to update, and cover anything with the union, and any changes to state or federal laws. The Trustees will provide comments back to Anderson.

Trustees approved the 2025 Deposit Rate Agreement with Northwest Bank. (Clary/Kuhlman); all ayes.

Bank depositories for 2025 were approved as follows: not to exceed $8,000,000 – Liberty National Bank, Central Bank, Farmers Bank, Bank Midwest, and The State Bank; not to exceed $12,000,000-Northwest Bank; and not to exceed $32,000,000-United Community Bank. (Clary/Kuhlman); all ayes, motion passed.

Trustee Kuhlman introduced the following Resolution 2025-03 entitled;" RESOLUTION AUTHORIZING THE ISSUANCE OF $12,155,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024, AND LEVYING A TAX FOR THE PAYMENT THEREOF", and moved that the same be adopted. Trustee Clary seconded the motion to adopt. The roll was called and the vote was; AYES: Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Anderson went over the budget process, and schedule for fiscal year 2025.

Trustees approved officers' elections, Hoppe as President, Camozzi as Vice President, Clary as Clerk/Secretary. (Camozzi/Clary); all ayes.

Trustees approved the consent agenda as follows:

- Minutes from December 10, 2024.
- Financial Report for December 2024.
- Bills in the amount of:

- General Funds:
  - Expenses of $131,462.82.
  - Transfer from General Fund Savings to Checking, in the amount of $35,000.
- Construction Fund:
  - Expenses of $1,174,659.42.
  - Transfer from Construction Fund Savings to Checking, in the amount of $1,150,000.
- Payment Applications:
  - Partial Payment Application #19 for Project 2021-03 Shop, Lab, and Office Improvements, in the amount of 270,424.05.
  - Final Payment Project 2022-03 Eagle Point Stabilization Project, in the amount of $9,324.51.
  - Final Payment Project 2023-05 Kuhlman's 3-33 Lift Station Repairs, in the amount of $759.95.
  - Partial Payment Application #1 Project 2023-03FM Force Main Improvements Project, in the amount of $691,893.10.
- The November 2024 Monthly Operating Report.

(Kuhlman/Clary); all ayes.

The meeting was adjourned by Motion. (Clary/Camozzi).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk