REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
October 8, 2024, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Kuhlman, Clary and Camozzi were present. Others present were Josh Pope, Steve Anderson, Craig Weers, and Mitch Firdosl.

Weers and Firdosl were looking to see if Pelzer Acres RV area could have more units added to the property. Trustees explained that there were some issues that lead to this property, that should not be in the Sanitary District, being annexed. The Trustees will not allow additional units on the one parcel of Pelzer Acres that is in the Sanitary District. Weers asked about installing a septic tank. It was explained that because the other parcel is in the county, that would be a discussion with the county zoning office and sanitarian. Weers wanted to confirm that the eleven units would continue to be allowed, and the trustees agreed.

Trustee Clary introduced Resolution 2024-21 entitled, "RESOLUTION FIXKING A DATE FOR A MEETING ON THE PROPOSAL TO REALLOCATE CERTAIN UNSPENT PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024 OF IOWA GREAT LAKES SANITARY DISTRICT, IN THE COUNTY OF DICKINSON COUNTY, STATE OF IOWA AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Trustee Camozzi, second the motion to adopt. The roll was called and the vote was; Ayes: Kuhlman, Clary, Camozzi, Hoppe, Nays: None. Whereupon the President declared the resolution duly adopted.

Trustees reviewed the 2024 audit. Anderson presented that the rate increases have put the District back in a position where the general fund savings are around 65% of the annual expenditures. The only item identified by the audit was the segregation of duties, which is something that cannot be overcome by an operation as small as the Sanitary District.

Anderson discussed the inspection fees that the District has for doing sewer inspections. The current inspection fee was set by the ordinances in 1954 at $5.00. The inspection fee is used for any inspection on a sewer connection or sewer repairs. The inspection fee is per site, and not per connection. Anderson recommends that the fee be increased, and that is per unit. After discussion, the Trustees agreed upon an increase of $65 per unit for an inspection fee. Anderson stated that the ordinance require that this be passed by resolution, and will have that for the Trustees at their next meeting.

Anderson discussed the fee for trucks dumping wastewater from the collection system in the plant wastewater dump site. The dump site allows pumped wastewater to be dumped back into the wastewater treatment system, so it can be treated. Anderson stated that the fee for doing this is set at $5.00 per visit per truck. The District has a few contractors that use the site for portable toilets, or pumping out private pumping stations. The District has always allowed contractors that are working directly for a city to use the plant dumping site at no cost. Anderson recommended that the fee should be increased. After discussion, the Trustees agreed upon a $50.00 fee per vehicle, per visit, to use the dump site, and that the District continue to not charge contractors working directly with a city. Anderson will have a resolution ready for this at the next Trustees meeting.

Anderson and Pope discussed with the Trustees options for increasing inspections on sump pumps and illegal connections. The District staff can get around 500 inspections completed a year, along with all the other work the staff are doing to maintain and operate the wastewater facilities. Anderson stated the best situation we had was when Milford Municipal Utilities was doing meter swap outs with a contractor and the Sanitary District paid a little more to have that contractor look and inspect sump pumps. Pope stated that other communities hire consultants like an engineering firm to use interns to do such inspection. Pope gave an example in Minnesota, where Bolton and Menk was hired by a community to get an inventory of all the

water service line materials on private properties, as required by the EPA. They were able to complete an entire community of 10,0000 residents in less than a year. The Sanitary District has over 13,000 connections, and at 500 inspections a year, Anderson stated the District will not get on top of the situation, and he is looking for alternatives. Trustees agreed to look at how this program might work and some initial costs.

Trustees approved the consent agenda as follows:

- Minutes from September 10, 2024, and September 24, 2024.
- Financial Report for September 2024.
- Bills in the amount of:
    - General Fund
        - Expenses of $313,729.25
        - Transfer from General Fund Savings to Checking in the amount of $190,000.
    - Construction Fund
        - Expenses of $742,252.44
        - Transfer from Construction Fund Savings to Checking, in the amount of $750,000
    - Bond Fund
        - Expenses of $600
    - Payment Applications:
        - Partial Payment Application #16 for Project 2021-03 Shop, Lab, and Office Improvements, in the amount of $503,535.15.
    - The August 2024 Monthly Operating Report.
        - Violation Letter from Rosenboom.

(Kuhlman/Clary); all ayes.

The meeting was adjourned by Motion. (Clary/Kuhlman).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk