REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
June 11, 2024, 3:20 P.M.
MILFORD CITY HALL, BOARD ROOM, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Andres and Kuhlman were present. Clary was present by phone. Others present were Josh Pope, Steve Anderson, and Bryce Ellenbecker.

Trustees reviewed the application requesting an easement encroachment on Lots 419 and 421 Francis Sites and Common Ground or 16960 255th Avenue, Spirit Lake. The Trustees asked Ellenbecker and Anderson questions about the encroachment. Trustees denied the request for encroachment of a deck into the sewer easement, for Lots 419 and 421 Francis Sites and Common Ground. (Kuhlman/Andres): all ayes.

Trustees approved amendment number 4 for General Engineer Services with Bolton and Menk, for the 2025 Fiscal Year. (Kuhlman/Clary); all ayes.

Trustees approved Change Order #1 for Project 2023-05-Kuhlman's 3-33 Lift Station Repairs, in the amount of $3,781.73, which changed the contract price to $15,198.91. (Andres/Kuhlman); all ayes.

Trustees approved the substantial completion as of May 10, 2024, for Project 2023-05-Kuhlman's 3-33 Lift Station Repairs. (Andres/Clary); all ayes.

Anderson presented the final draft of the Fisal Year 2025 Operations Budget. This budget will be approved at the next meeting.

Anderson updated the Trustees on the final revisions of the Sanitary District ordinances.

Russ Beckendorf provided information on the property and work comp insurance premiums. The property insurance increased by $61,649, and the work comp insurance is down $1,398.

Trustees approved the consent agenda as follows:

- Minutes from May14, 2024, and May 28, 2024.
- Financial Report for May 2024.
- Bills in the amount of:
    - General Fund
        - Expenses of $427,250.00.
        - Transfer from General Fund Saving to Checking, in the amount of $100,000.
    - Construction Fund
        - Expenses of $1,085,072.51.
        - Transfer from Construction Fund Savings to Checking, in the amount of $1,100,000
    - Bond Fund
        - Expenses of $900.00
    - Payment Applications:
        - Partial Payment Application #12 for Project 2021-03 Shop, Lab, and Office Improvements in the amount of $774,250.00.
        - Partial Payment Application #1 for Project 2023-05 Kuhlman's 3-33 Lift Station Repairs, in the amount of $10,846.32.
    - The April 2024 Monthly Operating Report.

(Trustee/Trustee); all ayes.

Anderson reported that the long time Trustee Robert (Bob) Boettcher passed away last Wednesday. His funeral was in the morning of June 11, 2024.

The meeting was adjourned by Motion. (Clary/Andres).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk