REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
October 10, 2023, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Kuhlman and Camozzi were present. Clary and Andres were present by phone. Others present were Steve Anderson, Josh Pope, Bryce Ellenbecker, Dale Meyer, and Mike Cedar.

Trustees reviewed the updated landscaping plan for Lot 262 Francis Sites and Common Ground (16856 255th.) Anderson explained that the updated plan moved the lakeside retaining wall off the easement and the stairs are about five feet of the house to get down to the ground level. The only question of the new plan from the staff is the small patio area at the bottom of the steps next to the foundation of the house. Trustees asked why this could not be replaced with wooden stairs that are easier to remove than replacing the landscaping. Cedar stated the landscaping was needed to protect the foundation of the building. Trustees reminded them that the house was built on the easement, without permission. It was discussed that Mr. Meyer didn't create this situation, it was the home builder, and these situations need to stop. Trustees approved the landscaping plan as provided as long as the property owner signs a hold harmless agreement for the landscaping and the house (Camozzi/Kuhlman); all ayes.

Trustee approved to sell the 2017 Vactor 2100 Plus. Bids will be taken initially by sealed bids. After the bids are opened at the meeting, those who submitted a sealed bid will be allowed to increase their bid in person, by phone, or computer conference during that agenda item. The minimum bid will start at $200,000, bids are due by November 9, 2023 at 3:00 pm and bid will be opened on November 14, 2023, during the regular Trustees meeting that will start at 3:00 pm. (Kuhlman/Camozzi); all ayes.

Trustees reviewed and approved the Sanitary District Issued Credit Card Policy (Kuhlman/Andres); all ayes.

Trustees approved the consent agenda as follows:

- Minutes from the September 12, 2023, and September 26, 2023
- Financial Report for September 2023.
- Bills in the amount of:
    - General Fund
        - Expenses in the amount of $159,880.26.
    - Construction Fund
        - Expenses in the amount of $536,528.75.
        - Transfer from Construction Fund Savings to Checking, in the amount of $525,000.
- Partial Payment Applications
    - Payment Application #4 for Project 2021-03, in the amount of $348,650.00.
- July and August Month Operating Reports (MOR) to the Iowa DNR.

(Kuhlman/Clary); all ayes.

Anderson reported the response to the State Ombudsman's Office will be completed this week. The Fiscal Year 2023 Audit was delivered on October 9, 2023, and will be on the agenda for the next meeting. Biosolids hauling will start on October 16, 2023.

The meeting was adjourned by Motion (Clary/Andres).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk