REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
September 12, 2023, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Boettcher, Kuhlman, Clary and Camozzi were present. Others present were Pope, Anderson, Ellenbecker, Blake Teil, Bob Clark, Linda Seeman, Marty Patterson, Korey Meester, Randy Walters, and Joe Andres.

Trustees heard from Randy Walters of Ten Bears, on the easement encroachment request for a second story deck to encroach over the sewer easement. Walters was requesting to encroach about 5 feet into the sewer easement. Walters thought the deck would be about 15 to 17 feet above the sewer easement area, due to the sharp drop off. Walters stated that the five feet would be can-a-levered over the easement with no supports for the deck in the easement area. Trustees stated that a five foot can-a-levere was a lot of weight to hang over the easement area. Walters stated that the beams to support the second level deck go about 10 feet back into the structure of the building. Trustees asked if there were going to be any additional retaining walls due to the slope. Walters answered; possibly a paver or stone walkway down to the lake. Trustees denied the requested encroachment per the application, but approved the second story deck, for the duplex decks were 6 feet from the building, and encroach approximately one foot into the sewer easement, on Lot 131, and the Easterly Track of Lot 129, AKA Parcel "F" of Francis Sites and Common Ground, only with a signed hold harmless agreement on the entire duplex building, to protect the District from any damage, when, the Sanitary District works on this lot, in accordance to the easement. (Camozzi/Kuhlman); All Ayes.

Trustees took no action on the landscaping request for Lot 363, Francis Sites and Common Ground. With the property being sold, the Trustees wanted the potential buyer to meet with Bryce so he could go over the easement requirements, easement issues with the property, and provide directions from the Trustees.

Trustees took no action on the landscaping request for Lot 361, Francis Sites and Common Ground. They provided directions to pull as much of the landscaping off the easement as possible.

Trustees approved the agreement to update the path study with Jetco, in the amount of $12,800, and travel expenses. (Camozzi/Kuhlman); all ayes.

Trustee Kuhlman introduced Resolution 2023-25 entitled, "RESOLUTION ESTABLISHING THE POSITION OF SENIOR ADVISOR TO THE TRUSTEES OF THE IOWA GREAT LAKES SANITARY DISTRICT AND SETTING FOURTH THE MINIMUM REQUIREMENTS FOR SAID POSITION", and moved that the same be adopt. Trustee Clary seconded the motion to adopted. The roll was called, and the vote was: AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Trustees approved the retirement of Robert H. Boettcher as a Trustees of the Iowa Great Lakes Sanitary District. (Boettcher/Camozzi). The roll was called Ayes: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; Nays: None. The motion passed.

Trustees approved the appointment of Robert H. Boettcher as the first Senior Advisor of the Iowa Great Lakes Sanitary District. (Hoppe/Kuhlman); all ayes.

Trustees approved the appointment of Joe Andres to fill the vacancy on the Iowa Great Lakes Sanitary District Board of Trustees (Kuhlman/Clary); all ayes.

Trustees approved the consent agenda as follows:

- Minutes from August 8, 2023 and August 21, 2023.
- Financial Report for August 2023.
- Bills in the amount of:
    - General Fund
        - Expenses in the amount of $175,749.55
        - Transfer from General Fund Savings to Checking, in the amount of $15,000.00
    - Construction Fund
        - Expenses in the amount of $855,227.38
        - Transfer from Construction Fund Savins to Checking, in the amount of $850,000.00
    - Bond Fund
        - Expenses in the amount of $600.00
- Payment Applications
    - Partial Payment Application #3 for Project 2020-03, in the amount of $510,150.

(Camozzi/Clary); all ayes.

Anderson reported the following capacity requests for some proposed developments. Anderson also reported on the request from Osceola Rural Water to charge for meter readings.

Representatives from Cutty's presented a letter about the rate increases to the Trustees. The group from Cutty's were not expecting any action. Trustees will review the letter and address at a future meeting.

The Trustees took time to Thank Bob Boettcher for his 28 years of service as a Trustee on the Iowa Great Lakes Sanitary District Board. Trustee Boettcher was Vice President of the Trustees from 1998 through 2004 and President from 2005 through 2020. Bob prior experience as City Council member and Mayor of the City of Spirit Lake, and his 15 years of work with the Iowa Conservation Commission (Iowa DNR), provided the Sanitary District with solid direction and a wealth of experience to the Iowa Great Lake Sanitary District.

The meeting was adjourned by Motion (Clary/Boettcher).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk