REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
August 8, 2023, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Boettcher, Kuhlman, Clary and Camozzi were present. Others present were Josh Pope, Steve Anderson, Nate Hanson, Bryce Ellenbecker, Dan Daggett, Neil Westendorf, Sheri Westendorf, Bill Kother, Marlin Voss, and Joe Andres.

Trustees heard from Neil and Sheri Westendorf about their easement encroachment with a retaining wall. The retaining wall was installed by Hassel Landscaping, without an Iowa One Call locate in the sewer easement, and on top of the sewer main; adjacent to the manhole on the Westendorf property. Steve Hassel was informed three different times in one day and continued to do the work on the property. Westendorf's were not notified of this issue until over a week later, by the contractors for their project. The Sanitary District staff's issues focus on the ability not to safely make entry into the manhole due to the location of the retaining wall and access to the manhole. Trustee Boettcher made the motion to remove of all the encroachments from the sewer easement. The motion died due to a lack of a second. Trustees approved allowing the north wall to stay in place on the edge of the easement, with a signed hold harmless agreement, and that the wall to the south be moved off the sewer easement. (Kuhlman/Camozzi), all ayes.

Trustees denied a request for a temporary wastewater storage tank to be installed at 2049 Highway 86, for the Stones Throw Storage Facilities. (Clary/Kuhlman); all ayes.

Trustees approved the treatment agreement for CentralPARK Townhomes Phase II development, in Arnolds Park, and for the District Superintendent to sign the Iowa DNR wastewater permit, after all parties have signed the IGLSD treatment agreement. (Clary/Camozzi); all ayes.

Trustees received two bids for the 2011 Chevy 1500 Silverado. The bids were as follows:

1. City of Fostoria - $8,630.00
2. William Anderson - $9001.00
3. Robert Boettcher - $8,200.00

Trustees approved selling the truck to William Anderson, in the amount of $9,001.00. (Camozzi/Kuhlman); all ayes.

Trustee Clary introduced Resolution 2023-23 entitled; "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted. Trustee Camozzi seconded the motion to adopt. The roll was called and the vote was, AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the Resolution duly adopted.

Trustees approved to move the next meeting due to conflict to August 21, 2023, due to conflicts. (Kuhlman/Hoppe); all ayes.

Trustees approved the consent agenda as follows:

- Minutes from July 11, 2023, and Minutes from July 24, 2023.
- Financial Report for July 2023.
- Bills in the amount of:
    - General Fund
        - Expenses in the amount of $99,073.94
        - Transfer from General Fund Savings to Checking, in the amount of $325,000.00
    - Construction Fund
        - Expense in the amount of $712,434.72.

        - Transfer from Construction Fund Savings to Construction Fund Checking, in the amount of $700,000.
- Payment Applications
    - Final Payment Application for Sunset Drive Project, in the amount of $61,771.01.
    - Partial Payment Application #2 Project 2020-03, in the amount of $469,300.
    - Pavement Payment for the Hill Street Project, in the amount of $94,269.00.

(Kuhlman/Camozzi); all ayes.

The meeting was adjourned by Motion. (Clary/Boettcher).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk