REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
November 8, 2022, 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Boettcher, Kuhlman, Clary, and Camozzi were present. Also present were Josh Pope, Tim Oswald, Jeff Bousquet, and Scott Vreeman.

Oswald provided a report on the bond issue. There were twelve bid received for the bond sale. The recommendation of Piper and Sandler was the bid from Bank Midwest of Spirit Lake, with an average interest rate of 4.09% over 10 years.

Trustee Clary introduced the following Resolution entitled; "RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCAHSE NOT TO EXCEED $5,050,000 GENERAL OBLICATION CAPTIAL LOAN NOTES, SERIES 2022B" and moved that it be adopted. Trustee Kuhlman seconded the motion to adopt, and the roll being called thereon, the vote was as follows; AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared that the Resolution was duly adopted as follows; RESOLUTION NO. 2022-23, RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSED TO PURCAHSE, NOT TO EXCEED $5,050,000 GENERAL OBLIGATION CAPTIAL LOAN NOTES, SERIES 2022B.

Mr. Bousquet was present to request the easement encroachment. The force main was not previously located and was completed. The initial survey was completed by Bolton and Menk, and Josh Pope met on site with Mr. Bousquet. The issues are that the structure in the easement and more of an issue was the change in grade that places the force main and gravity sewer deeper. Mr. Vreeman is the person purchasing the unit that has the structure encroachment. The site survey does not match the building plans approved by Dickinson County Zoning, and the county has been made aware of this. Mr. Bousquet stated he would move all but 10-inches of the patio area on the Francis Sites Homeowners Association access area, out of the easement area, and would still have his pavers as requested on the easement in front of the steps at ground level and would sign a hold harmless agreement. Trustees approved the requested the structure 10 inches into the easement area on the south east corner of the patio area, and the paver area 12 foot by 12 foot with a path to the lake only if the property owner signs a hold harmless agreement (Camozzi/Clary); 4 Ayes and 1 abstain.

Trustee Camozzi introduced Resolution 2022-24 entitled " RESOLUTION ACCEPTING PROJECT 2018-3, CENTER LAKE SANITARY SEWER IMPROVEMENTS – PHASE 2", and that the same be adopted. Clary seconded the motion to adopt. The roll was called, and the vote was, AYES: Boettcher, Kuhlman, Clary, Camozzi, and Hoppe; NAYS: none. Whereupon the President declared that resolution duly adopted.

Anderson provided updated plans for the lab and office improvements. Trustees agreed with the relocation of the IT room, and the storage/office area in the lab was returned. Bolton and Menk will continue forward with the updated plans.

Trustees reviewed the offer for the new Vactor truck with an updated trade in value. The Trustees moved to purchase the new truck at the quoted price, and to sell the current truck instead of trading it in as part of the new truck purchase (Boettcher/Kuhlman); all ayes.

Trustees approved a treatment agreement with the City of Spirit Lake for the 2022 City of Spirit Lake Center Lake Lift Station Project, and the DNR construction permit for the project; after the fact that the permit was sent to the Iowa DNR, without prior knowledge of staff and approval by the Trustees. (Kuhlman/Boettcher); all ayes.

Pope gave options and prices for the repairs at Francis Sites. To place the sewer in the road, it would cost the Sanitary District approximately $380,000, and around and additional $75,000 for each property owner to connect. Trustees directed Anderson and Pope to talk with the property owners about the options. Trustees set January15, 2023, as the time to have all property owners in agreement to costs for a new line in the road, or the Sanitary District will work to replace the entire pipe where it is currently located. (Clary/Camozzi); all ayes.

Trustees reviewed the ordinance revisions. There was discussion about changing the connection fee costs. The Trustees wanted more research and information on the inspections requirements for single units and multiple unit facilities. The Trustees want to continue to work through the ordinances, and will review this section again in July of 2023.

Trustees approved creating a new position and to hire a new employee to administer permits and oversee easements. (Camozzi/Clary); all ayes.

Trustees approved the consent agenda as follows:

- Minutes for October 11, 2022, with a change in the fourth paragraph, second sentence to read as follows; "Both have communicated with the District's attorney and have informed attorney Walleck that KP Properties has leased the property from Reister Properties."
- Minutes for October 25, 2022.
- Financial Report for October 2022.
- Bills in the amount of
    - $113,010.76 from the General Fund.
    - $848,230.74 from the Construction Fund, and a transfer of $575,000 from construction fund savings to checking.
    - $210,037.50 from the Bond Fund.
- Partial Payment Application #8, for the Clarifier Improvement Project, in the amount of $105,944.05.
- Final Payment Application for the Center Lake Sewer Improvements Project, Phase 2, in the amount of $501,229.88.
- Final Payment Application for the Lakeshore Drive Project, in the amount of $142,362.45

(Kuhlman/Clary); all ayes.

Anderson reported on another possible easement encroachment in Francis Sites.
Anderson provided information on a hold harmless agreement, for a subdivision to place a 6-inch sewer line through the easement, and to go into the City of Spirit Lake's sewer system.
Trustees discussed an employee appreciation party.

The meeting was adjourned by Motion (Clary/Boettcher).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk