

REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE IOWA GREAT LAKES SANITARY DISTRICT

October 25, 2022, 3:00 P.M.

DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Boettcher, Kuhlman, Clary, and Camozzi were present. Also present were Josh Pope, Abby Walleck, Tim Oswald, Jim Gerber, Marlene Gerber, Jeff Bousquet, and Josh Bousquet.

Trustees were informed that Mr. Gerber had disconnected the illegally connected sewer system when he was notified of the issue. Mr. Gerber was unaware of the need for a permit for the sewer system and he did all the work himself. Trustees approved reducing the permit amount from \$750.00, down to \$300 for each of the 9 violations, plus court costs. (Camozzi/Clary); all ayes.

Trustees reviewed the application for encroachment from Jeff Bousquet, for the new house on Lot 407 Francis Sites and Common Ground, Dickinson County. Mr. Bousquet had started to install a concrete patio on the easement with a brick wall in place when the encroachment was discovered by District staff. The Trustees read through the application and Anderson stated that the policy the Trustees had in place was not followed. Trustees tabled any action until the policy was followed. (Kuhlman/Camozzi); all ayes. Trustees approved an agreement with Mr. Bousquet for him to pay for a survey/site plan, completed by the District surveyor, following the requirements of the encroachment policy. (Camozzi/Clary); all ayes.

Anderson and Pope talked about the Capital Improvements Plan. The improvements for the Big Spirit Lake Lift Stations are more extensive than originally expected. This project will start on the south end of Big Spirit Lake and work north. The entire project will be spread out over several years. The updated costs have been associated with projects for the next three years of the capital improvement plan. Bolton and Menk continues work on studies and that information will be add to the capital improvements plan.

Tim Oswald went over the funding for the projects moving forward and discussed some options. The next bond is ready to be done and completed by the end of the calendar year. The hearing for the funds was done in the spring. Mr. Oswald presented the engagement letter for upcoming bond issues with Piper Sandler. The Trustees approved the engagement letter with Piper Sandler. (Clary/Kuhlman); all ayes.

Trustees approved Change Order #2, for the 2020-03 Lakeshore Improvements Project, for a decrease in the contract amount by \$160,256.20 for a new contract price of \$1,876,483.40, and an addition of 25 working days for substantial and final completion. (Camozzi/Kuhlman); all ayes.

Trustees approve the substantial completion for the 2020-03 Lakeshore Drive Improvements Project (Clary/Boettcher); all ayes.

Trustee Trustees approved the professional services agreement with Bolton and Menk, for project 2022-4 Henderson Lift Station VFD Improvements, in the amount of \$6,000. (Camozzi/Clary); all ayes.

Trustees approved the President to sign a letter in support of the ACE Award for the Lakeshore Drive Project. (Kuhlman/Clary); all ayes.

Trustees got an update on the lab, office, and shop improvements design work.

Trustees took no action on the uniform policy.

Trustees approved the engagement letter with Ahlers and Cooney as bond council for the 2022B Series Bond. (Kuhlman/Boettcher); all ayes.

Trustee Approved the Consent agenda follows:

- Payment for Court Fees to the Clerk of Court
- Transfer of backfill funds in the amount of \$29,008.59, from the General Fund Savings account to the Bond fund.

(Clary/Camozzi); all ayes.

Anderson presented the cost for the new vactor truck that arrived too late to get it on the agenda. The new truck will be delivered in July of 2023. The cost for the truck, training, and delivery will be \$560,877.00. The District must supply intent to purchase the truck to Macqueen Equipment. Trustees directed Anderson to confirm that the District will purchase the truck. Formal motion to be made at the next meeting.

Anderson discussed getting survey work for the easement in Francis Sites. The District has 190 easements on private property in Francis Sites. The cost to get this completed would be around \$500,000. Anderson will look at this closer and see where we can pair this down.

Anderson reported that there is an Okoboji School student interested in job shadowing at the Sanitary District for 40 hours.

Pope reported that they are still looking at the cost options for the line repair in Francis Sites. They should have the costs in the next week.

Anderson talked about options for the employee appreciation dinner.

The meeting was adjourned by Motion. (Clary/Boettcher).

\_\_\_\_\_  
Kae Hoppe, President

ATTEST: \_\_\_\_\_  
Chad Clary, Clerk