REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
July 12, 2022 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees; Boettcher, Kuhlman, and Clary were present. Others present were; Josh Pope, Mardi Allen, Steve Allen, Lois Clark and David Hebrink.

Trustee Kuhlman introduced Resolution 2022-17, RESOLUTION ANNEXATING CERTAIN PROPERTIY TO THE IOWA GREAT LAKES SANITARY DISTRICT SECTION (Northwest ¼ of the Southwest ¼ of Section 21, 99-36, Dickinson County, Iowa, AKA Parcel "AA"; Parcel #0721326005) and moved that the same be adopted. Trustee Clary seconded the motion to be adopt. The roll was called, and the vote was, AYES: Boettcher, Kuhlman, and Hoppe; NAYS: none. Whereas the President declared the resolution duly adopted.

Trustees approved the updated engagement letter with Winther Stave and Company (MOVED/SECONDED); all ayes.

Trustees approved the Master Agreement for on-call professional services with HR Green, for Fiscal Year 2023 (Kuhlman/Clary); all ayes.

Anderson explained the snow removal invoice sent by the West Okoboji Harbor Association. There were no records found for maintaining, or snow removal on Breakwater Drive. Tthe lot being invoiced is owned by the Iowa Great Lakes Sanitary District. The lift station was on the lot in question several years before the West Okoboji Harbor was subdivided. Trustees moved to not to pay the invoice, because there is no maintenance or snow removal agreement, and to not set a precedence for future possible maintenance. (Clary/Kuhlman); all ayes.

The current contingency $100,000 CD for the Sanitary District is due on July 20, 2022. It's current rate is 0.6% with United Community Bank. Anderson received three quotes as follows:

- United Community Bank 1.84%
- The State Bank – 1.12%
- Northwest Bank – 0.5%

Trustees approved to accept the quote from United Community Bank at 1.84% (Clary/Boettcher); all ayes.

Trustees approved Change Order #3 for Project 2018-3 Center Lake Sanitary Sewer Improvements Project Phase 2 for additional 18 calendar days for the Substantial completion, and 17 days for the final completion. (Boettcher/Kuhlman); all ayes.

Anderson provided videos of inspections show leaking services that need to be addressed. Anderson recommended sending letters to the property owners, and verify if their sewer service is in compliance with the Sanitary District's ordinances. Trustees directed Anderson to move forward with the plan.

Trustee Boettcher introduced Resolution 2022-18, RESOLUTION SETTING POLICY FOR EASEMENT ENCROACHMENTS, and moved that the resolution be adopted. Trustee Kuhlman seconded the motion to adopt. The roll was called, and the vote was, AYES: Boettcher, Kuhlman, and Hoppe; NAYS: none. Whereas the President declared the resolution duly adopted.

Trustees approved the consent agenda as follows:

- Minutes for June 14, 2022
- Minutes for June 28, 2022

- Financial Report for June 2022.
- Bills in the amount of $150,222.78 from the general fund, and a transfer of $50,000 from general fund savings to checking, $547,500.87 from the construction fund, and a transfer of $425,000 from construction fund savings to checking, and $900.00 from the bond fund.
- Partial Payment Application #8, for the Center Lake Improvements 2018-3 Phase 2, in the amount of $203,520.52.
- Partial Payment Application #4, for the Clarifier Improvement Project, in the amount of $123,882.55
- Partial Payment Application, for the City of Orleans, Sunset Drive Project, in the amount of $62,235.67
- Partial Payment Application, for the Lakeshore Drive Improvements Project, in the amount of $3004.75

(Clary/Kuhlman); all ayes.

Anderson provided copies of the DNR bi-annual inspection of the wastewater treatment plant to the Trustees.
Anderson provided information showing that the large rain event on July 8, 2022, with around 1 inch of rain south of Okoboji and up to 3.5 inches in the areas north of Okoboji. This rain event changed the flow from 3.5 million gallons on Thursday, to 6.8 million gallons on Friday at the wastewater treatment plant. The lift stations at Triboji and Lazy Lagoon had high water levels. The Orleans lift station, that collects wastewater from a large part of the City of Spirit Lake also hit highwater. Sanitary District staff did camera inspections, and found evidence of sump pumps being connected to the public sewers in the Triboji area, and will be doing in home sump pump inspections that area.

Dr. Rebecca Kauten and David Hebrink presented an update on the study of Milford Creek. They are continuing to test the water, but flow is now coming over the Lower Gar control structure. The modeling is about 75% completed, and they are continuing to work on this with updated GIS information. Anderson stated that we need to look at renewing the agreement with this group from Iowa Lakeside Laboratory to continue the study. Dr. Kauten will work on an updated agreement to cover two years.

The meeting was adjourned by Motion (Clary/Boettcher).

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk