REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
July 13, 2021 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees Boettcher, Kuhlman and Clary were present. Also present at the meeting were Josh Pope, Matt Pajl, and Abby Walleck. Mike Roth and Angela Knodel were present by phone.

The President announced that this was the time and place fixed for the public hearing on the matter of adoption of plans, specifications, form of contract, and estimate of cost for the construction of certain public improvements, described in general **Project 2018-03, Center Lake Sanitary Sewer Improvements Phase 2,** the President called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered, and the Clerk reported that no written objections thereto had been filed. Whereupon, the President declared the time for the public hearing on the matter to be closed.

Trustee Kuhlman introduced Resolution 2021-20 entitled "**RESOLUTION ADOPTING PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST**" and moved that the same be adopted. Trustee Clary seconded the motion to adopt. The roll was called and the vote was, AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

HR Green presented the bid tabs that were opened on June 30, 2021, at 1:30 pm for Project 2018-03, Center Lake Sanitary Sewer Improvements Phase 2. Two bids were received and opened. HR Green has provided a recommendation of award to Minger Construction Companies, Inc of Jordan, Minnesota in the amount of $6,122,777.50.

Trustee Camozzi introduced Resolution 2021-21 entitled "**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT"** to Minger Construction Inc. of Jordan, Minnesota in the amount of $6,122,777.50 and moved its adoption. Trustee Kuhlman seconded the motion to adopt. The roll was called and the vote was, AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Trustees approved a Professional Services Agreement with HR Green, for a time and materials contract in the amount not to exceed $453,000 (Kuhlman/Clary); All ayes.

Trustees approved to renew the contingence CD with United Community Bank, with the highest rate quoted of 0.60% for 1 year. (Clary/Boettcher); All ayes

Trusteed approved the Change Order #3 (final) for Project 2018-1 Bid Package 3, which added 12 days to the final completion of the contract and reduced the contract price for final quantities by $35,554.60, for a new contract price of $2,057,450.53. (Camozzi/Clary); All ayes.

Trustee Kuhlman introduced Resolution 2021-22 entitled **"RESOLUTIONACCEPTING PROJECT 2018-01, CENTER LAKE SANITARY SEWER IMPROVEMENTS – PHASE 1A, BID PACKAGE 3"** and that the same be adopted. Trustee Camozzi seconded the motion to be adopted. The roll was called and the vote was, AYES: Boettcher, Kuhlman, Clary, Camozzi, Hoppe; NAYS: None. Whereupon, the President declared the resolution duly adopted.

Trustees approved Change Order #2 (Final) for Project 2018-1 Bid Package 4, which added 3 days to the final completion of the contract, and a reduction on contract price for final quantities by $105,818.83, for a new contract price of $1,151,737.62 (Kuhlman/Clary); All ayes.

Trustees approved Change Order #2 for Project 2020-2, which added 2 days to substantial and final completion, and added $14,350.00 for additional cost in removing concrete encased clay pipe. (Clary/Kuhlman); all ayes.

Anderson and Walleck reported on the easement issues at Lighthouse Point Subdivision and gave recommendations on how to proceed. Trustees approved to have Walleck prepare an affidavit to be recorded for all of the lots in Lighthouse Point 1st Subdivision, and to send a letter to the owner of Lot 2 Lighthouse Point Subdivision, to either remove the encroachment or sign a hold harmless agreement for the fence that has been placed within the easement area (Kuhlman/Clary); all ayes.

Trustees reviewed the plans for the renovation of the office, the addition to the shop, the new lab building, and the new cold storage building. Anderson brought up the concept of having a building for cold storage for some generators, and possible room for the vactor truck, and a rest room in the northern part of the Sanitary District for emergency use. Trustees agreed with the concept and mentioned some properties that Anderson could look at for options. The engineer was asked to move forward with the next steps for getting this work accomplished.

Anderson updated the Trustees about the evaluation of Milford Creek, to replicate what should have taken place with the Milford Creek TMDL. Water testing has started with an intern at Iowa Lakeside Laboratory. This has been budgeted for several years waiting for the creek to be at the designated "low flow" time. A memorandum of understanding will be coming from Lakeside Laboratory in the near future.

Trustees approved a professional services agreement with Bolton and Menk for the purchase of portable generators (Clary/Kuhlman); all ayes.

Trustees approve a Treatment Agreement with The City of Spirit Lake and Mark Steffes for the Dwellings at Indian Hills subdivision (Kuhlman/Clary); all ayes.

Trustees approved the consent agenda (Kuhlman/Clary); All ayes. Items on the consent agenda included:

- Minutes of June 8, 2021 Regular Meeting
- Minutes of the June 22, 2021 Regular Meeting
- Financial Report for June 2021
- Bills in the amount of $144,209.66 from the general fund with a transfer from General Fund Savings to Checking in the Amount of $210,000 and the amount of $$1,536,444.63 from the construction fund with a transfer of construction fund saving to checking in the amount of $750,000.
- Partial Payment Application for Project 2018-1A Bid Package 3 in the amount of $570,067.89
- Partial Payment Application for Project 2018-1A Bid Package 4 in the amount of $451,882.45

The meeting was adjourned by motion (Clary/Camozzi); all ayes.

_____ ATTEST: _____

Kae Hoppe, President Chad Clary, Clerk