REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
April 13, 2021 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Hoppe called the meeting to order at 3:00 p.m. Trustees Boettcher, Kuhlman Clary and Camozzi were present, Camozzi. Also present at the meeting was Josh Pope.

Trustee Kuhlman introduced Resolution 2021-07 entitled "RESOLUTION ORDERING CONSTURCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE OF HEARING THEREON AND TAKING OF BIDS THEREFOR", and moved that the same be adopted. Boettcher seconded the motion to adopt. The roll was called and the vote was AYES: Boettcher, Kuhlman, Clary, Camozzi and Hoppe; NAYS: None. Whereupon the president declared the resolution duly adopted.

Trustees discussed the proposals for the billing, payroll and accounting software. The request for proposals was sent to three companies, White Mountain Technologies, Professional Computer Solutions, LLC (PCS) and G-Work. PCS was the only proposal submitted. The Trustees approved to go with PCS and to get an agreement in place based on the five-year proposal (Kuhlman/Clary), all ayes.

Trustees reviewed guidelines for meetings. There was discussion about not changing the current way of holding meetings. The Trustees provided Anderson with some changes from the draft proposal. Anderson will provide the changes to Abby Walleck, and have a resolution drafted for the next meeting.

Trustees approved the Final Payment Application for Project 2018-3 Phase 1B – Haywards Bay Lift Station Project, in the amount of $108,874.23 (Clary/Kuhlman); all ayes.

Anderson updated the Trustees on the upcoming bond sale process and will start at the next meeting. The bond will be extended up to the amount not to exceed $8 million, and funds will be in the District's account by the first part of July 2021.

Anderson gave an update on projects. The road work has started on Rohr Street in Arnolds Park. Road work in Okoboji will start the week of April 19th through the first part of May. Nature Center Road work will start in May, after the Okoboji work is completed. The Solar Panel labels are completed and installed. Ziegler has sent the information to Alliant Energy for permission to turn the system on. Anderson is working with the electrical inspectors on the required shielding. The staff has meet with Bolton and Menk on proposals for a new shop, lab, cold storage, and office renovation. Center Lake Phase 2 documents have been sent out, and a meeting is being set for the end of April to update property owners.

Trustees approved the March 3, 9 and 23, 2021 meeting minutes (Camozzi/Kuhlman); all ayes. The financial statement for March 2021 was reviewed. Bills for March 2021 were approved in the amount of $96,618.74, for the general fund, and $296,149.45 was approved for the construction fund, with a $300,000 transfer from the construction fund savings to checking. (Clary/Camozzi); all ayes.

The meeting was adjourned by Motion (Clary/Camozzi).

_____ ATTEST: _____

KAE HOPPE, President CHAD CLARY, Clerk