REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
September 22, 2020 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Boettcher called the meeting to order at 3:00 p.m. Trustees Rohlfsen Clary, and Hoppe were present. Trustee Camozzi was present by phone. Also present were Abby Walleck, Michael Roth, Heath Johnson, Josh Pope, Leo Parks Jr., Elijah Cornell, and Kyle Snyder.

Mr. Johnson was requesting to encroach with a deck cantilevered over the easement for his property at Lot 301 Francis Sites and Common Ground 16720 255th Ave. Spirit Lake, Iowa. The deck was already encroaching with the support post about 12 inches on to the easement area. The Trustees reviewed photos of the area and had a discussion with Mr. Johnson who was requesting to rebuild his deck and cantilever the upper level of the deck up to three feet into the easement. Trustees denied the request to cantilever the deck over the easement (Boettcher/Rohlfsen); all ayes. Trustees did approve to allow the existing encroachments of the deck and landscaping to stay in place, with a signed hold harmless agreement from the property owner (Clary/Hoppe); all ayes.

Mr. Parks and Mr. Snyder discussed with the Trustees the proposal, and that the ramp was no longer part of the plans. Trustee Hoppe stated the District was looking to move the line, and that if they could wait a year this would not be an issue. The Trustees directed Anderson to work on getting the relocation project started for design. Trustees tabled action (Hoppe/Rohlfsen); all ayes.

Trustees tabled action with Bolton and Menk (Hoppe/Rohlfsen); all ayes.

Trustees approved an amendment for On Call/Master Agreement with HR Green until June 30, 2021 (Rohlfsen/Clary); all ayes.

Trustees approved a Professional Services Agreement with HR Green for Project 2020-2, East Lake Interceptor Relocation Project for Construction Phase services for time and materials and a cost not to exceed $85,600. (Boettcher/Clary); all aye

Trustees approved a Professional Services Agreement with HR Green Project 2018-1 Center Lake Sanitary Sewer Improvements Phase 1A - Bid Package 4 for Construction Phase Services for time and materials and a cost not to exceed $123,600. (Rohlfsen/Clary); all ayes.

Anderson discussed the easement agreement changes with the Trustees for them to consider. They provided Anderson and Walleck with direction on costs for replacements of specific items that will be approved in later agreements for the easements.

Anderson updated the Trustees on the New Lift Station Project, Stormwater Project, and Solar Project.

The Trustees have decided to hold off on a picnic due to COVID-19 concerns. Anderson provided trustees with information about change order for the Solar Project. The Audit for 2020 is completed, and Trustees decided not to have a formal presentation on the audit. The new trucks ordered in February are in, and fully equipped. One of the new trucks was left outside for them to

view. Anderson provided a background on the bill provided by the county for raising manholes, and it was not agreed upon with the Sanitary District Trustees.

The meeting was adjourned by Motion (Clary/Rohlfsen).

_____ ATTEST: _____

Robert H. Boettcher President Kae Hoppe, Clerk