REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
September 8, 2020 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Boettcher called the meeting to order at 3:00 p.m. Trustees Rohlfsen, Clary and Hoppe were present. Trustee Camozzi was present by phone. Also present were Nate Hanson, Mark Ward Jamie Renken, Danny Daggett and Josh Pope.

The President announced that this was the time and place for a public hearing on the Plans nd Specifications Form of Contract, and Estimate of Cost for Project 2020-2, East Lake Interceptor.

The President then asked the Clerk whether any written objections had been filed by any resident or property owner of the Sanitary District. The Clerk advised the President and the Board that no written objections had been filed. The President then called for oral objections and none were made. Whereupon, the President declared the time for receiving oral and written objections to be closed.

The President announced that this was the time and place for a public hearing on the Plans and Specifications Form of Contract, and Estimate of Cost for Project 2018-01, Center Lake Sanitary Sewer Improvements Phase 1A, Bid Package 4.

The President then asked the Clerk whether any written objections had been filed by any resident or property owner of the Sanitary District. The Clerk advised the President and the Board that no written objections had been filed. The President then called for oral objections and none were made. Whereupon, the President declared the time for receiving oral and written objections to be closed.

Trustee Hoppe introduced Resolution 2020-26 "RESOLUTION ADOPTING PLANS, AND SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST" (For Project 2020-2) East Lake Interceptor Relocation) and moved that the same be adopted. Trustee Rohlfsen seconded the motion to adopt. The roll was called, and the vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, and Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

Trustees reviewed the bids for Project 2020-2 East Lake Interceptor Relocation that were opened on September 1, 2020 at 1:30 p.m. The bids were as follows:

H&W Contracting from Sioux Falls, SD - $1,714,330
Hulstein Excavating from Edgerton, MN - $1,769,890
Siteworks from Sioux Falls, SD - $1,850,779
Crow River Construction from New London, MN - $1,962,300

The engineer's probable cost was $1,850,800.
HR Green has recommended to award the contract to H&W Contracting from Sioux Falls, SD.

Trustee Rohlfsen introduced Resolution 2020-27 "RESOLUTION MAKING AWARD OF CONTRUCTION CONTRACT" and moved it's adoption. Trustee Hoppe seconded the motion

to adopt. The roll was called, and vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, and Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

Trustee Clary introduced Resolution 2020-28 "RESOLUTION ADOPTING PLANS AND SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST" (For Project 2018-2 Center Lake Sanitary Sewer Improvements Project Phase 1A, Bid Package 4) and moved that the same be adopted. Trustee Hoppe second the motion to adopt. The roll was called, and the vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, and Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

Trustees reviewed the bids for Project 2018-1 Center Lake Sanitary Sewer Improvements Phase 1A, Bid Package 4. The bids were as follows:

Geislinger & Sons from Watkins, MN - $1,263,500 Base Bid, $586,250 Alternate Bid
Crow River Construction from New London, MN - $1,440,456 Base Bid, $117,250 Alternate Bid
Hulstein Excavating from Edgerton, MN - $1,481,568 Base Bid, $234,500 Alternate Bid
H&W Contracting from Sioux Falls, SD - $1,579,296 Base Bid, $274,365 Alternate Bid

The engineer's probable cost was $1,202,300 Base Bid and $131,320 Alternate Bid.
HR Green has recommended to award the bid to Geislinger & Sons from Wakins, MN.

Trustee Hoppe introduced Resolution 2020-29 "RESOLUTION MAKING AWARD OF CONTRUCTION CONTRACT" and moved it adoption. Trustee Clary seconded the motion to adopt. The roll was called, and the vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

The Trustees continued their discussion tabled at the last meeting on hiring for Professional Engineering Services. Trustees asked questions of the staff and then continued their discussion. The Trustees approved hiring Bolton and Menk Engineering to provide Professional Engineering Services for the Iowa Great Lakes Sanitary District, and requesting an On Call Agreement that will start October 1, 2020 and end on June 30, 2021. The motion also included that the Iowa Great Lakes Sanitary District will keep all current contracts with HR Green Engineering, and HR Green provide an amendment for approval at the next meeting, to extend the On Call/Master Agreement through June 30, 2021 (Camozzi/Clary); all aye.

Trustee Hoppe introduced the Resolution 2020-30 "RESOLUTION ACCEPTING THE PROJECT 2018-1, CENTER LAKES IMPROVEMENT PROJECT PHASE 1A, BID PACKAGE 1" and moved that the same be adopted. Trustee Clary seconded the motion to adopt. The roll was called, and the vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, and Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

Trustee Rohlfsen introduced the Resolution 2020-31 "RESOLUTION ACCEPTING THE PROJECT 2018-1, CENTER LAKES IMPROVEMENT PROJECT PHASE 1A, BID PACKAGE 2" and moved that the same be adopted. Trustee Camozzi seconded the motion to adopt. The roll was called, and the vote was, AYES: Rohlfsen, Clary, Hoppe, Camozzi, and Boettcher; NAYES: None. Whereupon, the President declared the resolution adopted.

Trustees approved partial pay application as listed below:

Partial Payment#6 Project 2018-1 Phase 1A, Bid Package 1 in the amount of $115,387.88
Partial Payment#5 Project 2018-1 Phase 1A, Bid Package 2 in the amount of $68,217.91
Partial Payment#10 Project 2018-3 Phase 1B, in the amount of $184,998.30
Nothing was provided for the Wastewater Treatment Plant Storm Water Improvements (Clary/Camozzi); all ayes.

Trustees heard from employees Jamie Renken and Dan Daggett on cost of living increase. They told the Trustees they are happy with the insurance and would like to see a 3% cost of living increase. Trustees discussed different indexes for possible cost of living increases. Trustees approved a 2.5% cost of living increase for all full-time employees starting with the next payroll (Boettcher/Rohlfsen); all ayes

Trustees approved a new Standby Duty policy that changed the policy to one person on call per week, and raise the on call pay per day to $35.00. (Boettcher/Rohlfsen); all ayes.

Minutes for August 11 14 and 26 regular meetings were approved (Camozzi/Clary); all ayes. The financial statements for August were reviewed. Bills for August 2020 were approved in the amount of $174,650.03 for the general fund, with a transfer of $30,000 from the general fund saving account, to the checking account; $902,460.54 was approved for the construction fund, with a $450,000 transfer from the construction fund savings to checking. (Hoppe/Clary) all ayes.

Anderson told Trustees that there may be up to two hold harmless agreements on the next agenda for them to consider. Anderson explained a change order for the storm water project, and possible change order costs of up to $39,000 and Trustees directed Anderson to keep project moving and provide the change order when it is ready. Anderson also talked with the Trustees about the City of Okoboji change sump pump ordinances, and the impacts it could have on the Sanitary District. Anderson also informed the Trustees that Parks Marina has a locate in to install a new s six-inch sewer line, but not many details yet on the reason for it. Anderson also talked with the Trustees about the issue at Brady Parks property, 15482 Lakeshore Drive.

The meeting was adjourned by Motion (Clary/Rohlfsen).

_____ ATTEST: _____

Robert H. Boettcher President Kae Hoppe, Clerk