REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
June 9, 2020 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Boettcher called the meeting to order at 3:00 p.m. Trustees Rohlfsen, Clary and Hoppe were present. Trustee Camozzi was present by phone. Also present was Russ Beckendorf, Abby Walleck, and by phone was Mike Roth.

Trustees got an update on the Iowa Communities Assurance Pool, Iowa Municipal Workers' Compensation Association, and Trustee Bonds from Beckendorf.

Walleck updated the Trustees about the letter that the board requested her to send to HR Green. Walleck explained that the limited liability clause will not allow IGLSD to collect all damages for the arbitration from HR Green. Walleck also explained about the legal and other fees submitted by MPT's attorney for the arbitration. Larson and Walleck have submitted our costs for legal fees and additional costs for the arbitration.

Trustees were good with the entire contract for the solar panel project; equipment and installation, with the exception of the limited liability clause. Trustees directed Anderson to request item #6 to be removed from the agreement, which is the limited liability clause in the agreement that is capped at $50,000.

Trustees approved the Master Agreement Contract with HR Green for three months instead of 12 months (Clary/Hoppe); all ayes. Anderson will talk with Roth to get the current agreement updated for three months.

Anderson gave an update on the construction project. Hulstein is supposed to get the rest of the Arrowwood Parking lot paved this week. Bid Package 2 and 3 are both ready for substantial completion, and will be approved later in the meeting.

Trustees approved the substantial completion for projects; 2018-01 Phase 1A Bid Package 2, and 2018-01 Phase 1A Bid Package 3 (Rohlfsen/Hoppe); all ayes.

Trustees approved Change Order #2 for Project 2018-01 Phase 1A Bid Package 3, for an additional cost of $552.16 this will increase the contract price to $2,093,005.13, and add five additional days for the contract due to weather, making the Substantial Completion date of June 3, 2020, and the Final Completion Date of May 21, 2021. (Boettcher/Rohlfsen); all ayes.

Trustees approved the Professional Services Agreement with HR Green for the Construction Phase of the Wastewater Treatment Plant Storm Water Project at a cost of $18,300 for time and materials. (Rohlfsen/Boettcher); all ayes. Anderson asked Roth if the contractor had provided the correct documents for the Notice to Proceed to be issued. Roth stated they had not received the updated documents at this time.

Trustees approved partial payment applications for the following projects and amounts:

Project 2018-3 Phase 1B (Lift Station Project): $89,318.74
Project 2018-1 Phase 1A Bid Pkg 1 (Arrowwood gravity): $230,844.58
Project 2018-1 Phase 1A Bid Pkg 2: (Golf Course/Lakeshore Drive): $26,949.79
Project 2018-1 Phase 1A Bid Pkg 3: (Nature Centre Rd) $228,682.78

Motion by Rohlfsen, seconded by Hoppe; all ayes.

Trustees approved going with United Health Care BSDF Choice Plus Health Care Plan, for full time employees (Clary/Hoppe); all ayes.

Anderson reviewed some updates and revisions to the employee handbook. Anderson will work on removing some parts, which were associated with the old Employee Benefit and Wage Agreement, and update it to the Employee Benefit and Wage Policy.

Minutes for May 12 and 26 regular meetings and the 26 special meeting were approved (Clary/Camozzi); all ayes. Financial statement for May were reviewed. Bills for May 2020 were approved in the amount of $221,542.89 for the general fund, with a transfer of $250,000 from the general fund saving account, to the checking account; $691,771.89 was approved for the construction fund, with a $700,000 transfer from the construction fund savings to checking (Hoppe/Camozzi); all ayes.

Anderson reported that items from the Fiscal Year 2020 budget that are being built, but held up by COVID issues, and will be moved to next years fiscal budget. Anderson also gave estimates for the landscaping around the office building and new entrance for the Orleans Lift station. Trustees were fine with the proposed operations budget and Anderson will have the final budget ready for approval at the next meeting.

Anderson stated that the annual audit is set for July 22 and 23, 2020. Anderson gave an update on the Monarch Cove manhole issues. Anderson relayed that Tim Oswald with Piper Sandler is recommending that the District refinance the 2014 Bond due to lower interest rates. The Trustees wanted to move forward to save money on interest. Anderson explained to the Trustees a request to add a manhole to the sewer system in Francis Sites, will allow for off lake lots to get sewer access. The Trustees are willing to consider the request for adding a manhole, but it is all at the property owners expense.

The meeting was adjourned by Motion (Clary/Rohlfsen).

_____ ATTEST: _____

Robert H. Boettcher President Kae Hoppe, Clerk