REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
June 12, 2018 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Boettcher called the meeting to order at 3:00 p.m.; trustee Senn, Hoppe, Camozzi and Rohlfsen were present. Others present Russ Beckendorf, Jon McMahon and Abby Walleck.

Beckendorf updated the insurance for property and workers compensation.

Jon McMahon from Cutty's of Okoboji was present to request additional time to assess and repair infiltration issue with the private sewer system at Cutty's of Okoboji. The soonest they might get a contractor on site to start assessing the system is the end of July. Trustees approved an extension until the last day of November 2018 (Rohlfsen/Hoppe); all aye.

Walleck discussed the need for an experience witness for the arbitration with Municipal Pipe and Tool. Mike Roth provided a list of possible experts to Walleck and Larson. Walleck and Larson reviewed the list and after vetting the possible candidates, recommended Gerhard P. Muenchmeyer, PE. After discussion and some question about Mr. Muenchmeyer's credentials, the trustees approved the hiring of Gerhard P. Muenchmeyer as the Districts expert witness for arbitration with Municipal Pipe and Tool (Hoppe/Rohlfsen); all ayes.

Trustees approved partial payment application #3 for Project 2017-02 in the amount of $11,823.91 (Camozzi/Senn); all aye.

Trustees approved Change Order #3 for Project 2017-02, which adds two additional days to the substantial and final completions of the project due abnormal weather events (Rohlfsen/Senn); all aye.

District hourly staff discussed benefits and wages with the Trustees. Staff requested to keep their current benefits as is and thought 2.5% cost of living increase was an acceptable request. The board will take this under advisement.

Anderson discussed the last message from McClure Engineering for the relocation of the public sewer on Lakeshore Drive. Trustees directed Anderson to get estimated from HR Green to finish work and then provide that information to McClure Engineering and the District will continue when the funds are provided to complete the work.
Anderson informed the Trustees about letters sent out to groups in the Templar Park area about infiltration issues and provided a time line for those properties to get the issues assessed and repaired.

Trustees again reviewed Health Insurance costs for the employees. The current plan has a 14% increase in cost. Walleck explained the issues with the current out of pocket reimbursement program and how it needs to be handled by a third party. Walleck stated that Milford Municipal Utilities is using a company called BASE to do their third-party work. Camozzi asked questions about the policy and asked that in future about having the insurance representative come and present details of the policy. Trustees approved to renew the current plan (Rohlfsen/Camozzi); all aye.

Anderson reviewed the proposed operations budget with the Trustees.

Minutes for May 8 and 21, 2017 were approved (Rohlfsen/Camozzi) all ayes. Financial report for May 2018 was reviewed and approved. Bills for May 2018 in the amount of $205,3687.54 for the general fund with a transfer of $250,000 from general saving to checking, $4,247,725.00 for the bond fund and $28,061.25 for

the construction fund with a transfer of $25,000 from construction savings to checking, (Senn/Hoppe); all ayes.

Trustees reviewed proposed additions to the employee handbook and directed Anderson to make some revision to be discussed at the next meeting.

The meeting was adjourned Motion by (Senn/Camozzi).

_____ ATTEST: _____

Robert H. Boettcher President Kae Hoppe, Clerk