REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE IOWA GREAT LAKES SANITARY DISTRICT
November 10, 2015 3:00 P.M.
DISTRICT OFFICE, MILFORD, IOWA

President Boettcher called the meeting to order at 3:00 p.m.; trustee Bailey, Hoppe, Senn and Rohlfsen were present. Others present were Steve Christensen, Butch Parks, Earl Maahs and Mike Roth.

Parks discussed the situation with the sewer main and the building they are wishing to build. The building pad has started. Parks stated initially the building was going to be to the north of our sewer line and then it was moved to the south recently. Christensen presented a letter to the Sanitary District on November 9, 2015. Anderson had concerns about freezing while a plan to move the sewer line is investigating. Roth believed if the get the right type of information from past projects that the engineering could be done in a couple of weeks for $6,000 to $7,000. Hoppe made a motion to approve an agreement between the Sanitary District and Mr. Parks, only for engineering to be done for the relocation of the force main with the property owner placing an initial $6,500 in escrow and all costs of the engineering plans and design are to be paid by the property owner. Senn Second the motion. Discussion was held about allow the building footings to go in over the sewer line now while the plans were being completed by the engineer. Hoppe stated her motion was not allowing the building on the easement area. The motion passed as initially stated. (Hoppe/Senn); all aye.

Christensen asked if the Trustees would consider allowing them to place the building footings over the existing sewer. No motion was made. Christensen stated he could build up to the easement line, but the sewer line was outside of the easement area. Maahs stated the easement is on the sewer line as written in the easement agreement recorded at the Court House. Maahs read a section of the easement agreement that "said easement being twenty feet in width and located the approximate position shown on the attached plat". Maahs further explained that the easement is 10 foot either side of the pipe, where it currently is located.

The minutes for October 13 and 27 were approved (Rohlfsen/ Bailey) all aye. Financial statement for October was reviewed and approved. Bills for October were approved in the amount of

$100,014.85 for general fund and $1,643,705.40 for the construction fund (Rohlfsen/Senn); all aye.

Roth presented the bids to the Trustees. Maahs and Roth had been working with some irregularities that were found to not have a material effect on the bidding. Roth recommended the lowest bidder, Municipal Pipe and Tool for the base and all alternates. Anderson followed up by stating there was enough money in the budget to allow for the base bid and the three alternates to be completed.

Trustee Hoppe introduced Resolution 2015-15 making award of contract for IGLSD - Project 2014-1; Okoboji Harbor Sewer Rehabilitation Section B, to Municipal Pipe and Tool Company LLC., of Hudson, Iowa in the amount of, $710,016.20 for the base bid and the three alternates. The resolution also waived all irregularities found in the bids. The resolution was seconded by Bailey. Roll was called and the vote aye - Senn, Hoppe, Bailey, Rohlfsen, Boettcher; nay - none. The president declared Resolution 2015-15 duly adopted.

Roth reported that all the proper documentation was received on time by HOA Solutions for Project 2015-1; Telemetry Upgrade Project Phase 2. Trustees approve the notice to proceed (Seen/Rohlfsen); all aye.

Roth presented the Professional Services Agreement with HR Green for Project 2015-1; Telemetry Upgrade Project Phase 2. The agreement is a time and materials agreement for a cost not to exceed $22,200. The agreement was approved with HR Green for $22,200 (Rohlfsen/Seen); all aye.

The meeting was adjourned Motion by (Senn/Rohlfsen).

Robert H Boettcher ATTEST: _____

Robert H. Boettcher President Kay Hoppe, Clerk